AUTHORIZATION FOR DISCLOSURE OF PROTECTED HEALTH INFORMATION

Instructions: All of the blocks (1-6) ***must*** be completed.
If any block is ***not*** completed, then this "Authorization" form will be considered ***incomplete*** and cannot be used.

Please print all information except for required signatures.

Block 1 – Identification of Patient/Participant
Patient/Participant Name: ____ Date of Birth __________________________

Patient/Participant Address: ____

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Street [Apt. Number, P.O. Box as applicable]. City State Zip Code

Block 2 – Type of Records/Information to be Disclosed: Per your Monitoring Agreement, KNAP staff may contact your sponsor if there are concerns regarding your participation in a 12-Step/ Sponsor Recovery Program. The purpose of this communication will be to ascertain ONLY the following information:

Describe what specific records you want disclosed – Check as many as may apply:

☑ **Participation**
☑ **Cooperation & Progress**

Block 3 – To be filled out and signed by Sponsor: Heart of America Professional Network and its representatives/entities may disclose the above records to and may receive the above records from/between:

Sponsor Signature (First Name Only) :___________________________________

Phone:____

Block 4 – Expirations: Unless earlier revoked, This "Authorization" will expire when I am successfully released from the Kansas Nurses Assistance Program which the date is determined solely by HAPN/KNAP and only by written and signed revocation by specified participant.

Block 5 – Purpose for which you want records disclosed: ***Check One*** ◻ At request of individual ☑ To determine my status regarding any illness(es) that has or could affect my practice, to coordinate my care and to monitor my recovery.

Block 6 – Authorizing Signature (I authorize the disclosure of all the records/information in any format, written or oral, at any time, described and:

- I understand that if the person, agency, or organization that receives the described records/information is not subject to the federal privacy regulations; the records/information may be re-disclosed and no longer protected by those regulations.
- I also understand that certain records may be protected by federal or state law, including alcohol/drug treatment, psychiatric treatment, mental health treatment or communicable disease and unless a restriction is noted in Block 2 above, I am requesting that any and all such protected records be released under this authorization.
- I understand that I may revoke this authorization at any time by delivering a written and signed revocation to **HAPN/ Kansas Nurses Assistance Program, 6405 Metcalf, Suite 502, Overland Park, KS 66202 (913) 236.7575.**
- If I revoke this authorization it will have *no* effect on actions already taken on reliance of this form.
- I understand that I may refuse to sign this form and that my treatment or payment for my treatment will not be affected if I do not sign this form unless my treatment includes research, or the reason for my treatment is to disclose information to another.
- I hereby release HAPN, its employees, and agents from any liability which may arise as a result of any disclosure pursuant to this Consent.
- I have read and understood this form. I am the patient/participant listed above in section (1). I also permit disclosure of the records based upon a photocopy of this authorization.

____ _________________________________

Signature of Patient/Participant Date of Signature

IMPORTANT NOTE: This information has been disclosed to you from records protected by Federal confidentiality rules (42 CFR Part 2) or other laws and /or internal policy. The Federal rules prohibit you from making any further disclosure of this information unless further disclosure is expressly permitted by the written consent of the person to whom it pertains or as otherwise permitted by 42 CFR Part 2. A general authorization for the release of medical information or other information is NOT sufficient for this purpose. The Federal rules restrict any use of the information to criminally investigate or prosecute any alcohol or drug abuse patient.

For referrals not known to the Kansas State Board of Nursing; this release is signed authorizing our office to share information from your file to KBON in the event you become non-compliant with our program.